

## District 1 Board of Fire Commissioners Meeting Minutes

The regular monthly meeting of the Board of Fire Commissioners, District # 1, Marlboro Township, was held on Tuesday, March 10, 2020. The meeting was called to order by Chairman MacDonald at 8 PM as per the Open Public Meeting Act, all rose to salute the flag.

ROLL CALL:            Douglas Tilton            :       Present  
                         Paul Elkin                 :       Absent  
                         Charles VanCuren        :       Present  
                         John Borden              :       Present  
                         Michael MacDonald     :       Present

**Correspondence:**       Correspondence was distributed and discussed during the Commissioner Reports.

**Commissioner VanCuren made a motion (22) to accept minutes of February 11, 2020 monthly meeting; seconded by Commissioner Tilton.**

ROLL CALL:            Douglas Tilton            :       Yes  
                         Paul Elkin                 :               
                         Charles VanCuren        :       Yes  
                         John Borden              :       Yes  
                         Michael MacDonald     :       Yes

**Legal Report:**         The Legal report was given by Charles Brodsky.

- Announced re-election of Commissioner VanCuren and Chairman MacDonald
- Discussed the *Civil Damage Bill*.
- Election voter sign in sheets can be distributed if necessary but signatures cannot be included.

**Commissioner Borden made a motion (23) to accept legal report as read; seconded by Commissioner VanCuren.**

ROLL CALL:            Douglas Tilton            :       Yes  
                         Paul Elkin                 :               
                         Charles VanCuren        :       Yes  
                         John Borden              :       Yes  
                         Michael MacDonald     :       Yes

**Auditors Report:**     The Auditor's report was given by Ron Petrics.

- Announced that the Engagement letter will be presented at next meeting for 2019 Audit.

**Chief's Report:**       Report was distributed and discussed by Chief Chaplinski (on file)

**Commissioner Reports:**

Borden:

- Addressed workman’s comp issues.
- Assisted with fit testing
- Distributed LOSAP coverage/benefit summary highlights to Commissioners.

Elkin: N/A

Tilton:

- Reported on the NJ State Assoc. of Fire Districts meeting in which he attended.
- Received LOSAP renewal package and premium will be paid next month.

MacDonald:

- Is currently working with Chief Chaplinski on obtaining disinfecting supplies for firehouse in response to COVID-19.

VanCuren:

- Money Market Account: \$750,172.43
- Checking Account: \$14,049.35
- Monthly Bills: \$30,731.59

**Old Business:**

Borden:

- Received a call regarding 6 Provisionals issued at elections. They were discarded.

**New Business:**

Borden:

- Discussed automatic debt service payment information that were forwarded by DCA.

Tilton:

- Suggested a special election for voter approval for acquisition of rescue pumper and necessary equipment.

**Commissioner Borden made a motion (24) adopt a policy to not accept OPRA requests sent via email. Only written requests will be accepted; Seconded by Commissioner Tilton.**

ROLL CALL:	Douglas Tilton	:	Yes
	Paul Elkin	:	
	Charles VanCuren	:	Yes
	John Borden	:	Yes
	Michael MacDonald	:	Yes

**Commissioner Tilton made a motion (25) to proceed with special election to purchase new fire apparatus not to exceed 1 million dollars; seconded by Commissioner Borden.**

ROLL CALL:            Douglas Tilton        :        Yes  
                         Paul Elkin                :  
                         Charles VanCuren     :        Yes  
                         John Borden            :        Yes  
                         Michael MacDonald   :        Yes

**Commissioner Borden made a motion (26) to replace front tires on 1-75; seconded by Commissioner Tilton.**

ROLL CALL:            Douglas Tilton        :        Yes  
                         Paul Elkin                :  
                         Charles VanCuren     :        Yes  
                         John Borden            :        Yes  
                         Michael MacDonald   :        Yes

**Open Meeting to the Public:**  
**Close Meeting to the Public:**

**Commissioner Borden made a motion (27) to pay the current monthly vouchers; seconded by Commissioner VanCuren.**

ROLL CALL:            Douglas Tilton        :        Yes  
                         Paul Elkin                :  
                         Charles VanCuren     :        Yes  
                         John Borden            :        Yes  
                         Michael MacDonald   :        Yes

**Commissioner Tilton made a motion (28) to adjourn regular meeting (8:44) and go into Executive Session; seconded by Commissioner Borden.**

ROLL CALL:            Douglas Tilton        :        Yes  
                         Paul Elkin                :  
                         Charles VanCuren     :        Yes  
                         John Borden            :        Yes  
                         Michael MacDonald   :        Yes

**Commissioner Tilton made a motion (29) to close the executive session and reconvene the regular meeting; seconded by Commissioner Borden.**

ROLL CALL:            Douglas Tilton        :        Yes  
                         Paul Elkin                :  
                         Charles VanCuren     :        Yes  
                         John Borden            :        Yes  
                         Michael MacDonald   :        Yes

**Commissioner Borden made a motion (30) to adjourn regular meeting (9:37); seconded by Commissioner Tilton.**

ROLL CALL:            Douglas Tilton        :        Yes  
                         Paul Elkin             :  
                         Charles VanCuren    :        Yes  
                         John Borden          :        Yes  
                         Michael MacDonald   :        Yes

Respectfully Submitted,

Rose Marie Di Liberto/ Clerk of the Board